



OHIO DEPARTMENT OF PUBLIC SAFETY
BUREAU OF MOTOR VEHICLES

ACCEPTABLE DOCUMENTS LIST

In order to obtain any Temporary Permit, Driver License, Commercial Driver License, State of Ohio Identification (ID) card or duplicate of any of these items, the customer must present a primary and a secondary document satisfactory to prove both: (1) Name and date of birth and (2) Social Security Number (SSN), if ever assigned; or two primary documents. The primary document shall contain the full legal name. In addition each applicant shall present along with the application identification, documents sufficient to establish the person's true identity including the person's full legal name, date of birth, legal presence in the United States, residence street address in the state of Ohio (Ohio Administrative Code Sections 4501:1-1-19, 21, 22). Any co-signer for a minor applicant must present a primary and a secondary document satisfactory to prove both: (1) Name and date of birth and (2) Social Security Number (SSN), if ever assigned.

Individuals who are renewing a current Ohio driver license, Ohio commercial driver license (CDL), or Ohio identification (ID) card, TIPIC, are not required to present a Social Security card at an Ohio Bureau of Motor Vehicles (BMV) license agency. An Ohio driver license, Ohio CDL, or Ohio ID card, which is current, or has been expired for less than six months, is acceptable without further proof of the applicant's Social Security number if it has been previously verified in the BMV's records.

Only original documents or a copy bearing an original certification by the issuing authority are acceptable. Uncertified copies or copies of certified documents are not acceptable. Failure to provide two acceptable identification documents and proof of residency in Ohio shall result in the denial of the application.

Primary Acceptable Documents

(Must include Date of Birth)

- CERTIFICATE OF BIRTH - Either an original or certified copy, with a seal, and issued by an appropriate government agency.
- CERTIFIED COPY OF COURT ORDER - Must contain the full name and date of birth of the applicant.
- DRIVER LICENSE - Any state, territory, or possession of the United States, with photograph, current or expired not more than six months.
- MILITARY IDENTIFICATION - A valid United States military service or dependent identification document with photograph.
- OFFENDER RELEASE CARD - Valid issued by the Ohio Department of Rehabilitation and Correction or DYS Department of Youth Services; containing the person's photograph, name, date of birth and social security number.
- STATE ISSUED IDENTIFICATION CARD - Any state, territory, or possession of the United States, with photograph, current or expired not more than six months.
- STATE ISSUED LEARNERS PERMIT - Any state, territory, or possession of the United States, with photograph, current or expired not more than six months.
- UNITED STATES CITIZENSHIP AND IMMIGRATION SERVICE (USCIS) DOCUMENTS - Must be an original and valid, or like documents issued by the successor agency to the USCIS.
- VALID PASSPORT - A valid passport or United States Passport Card, with photograph or a passport with photograph from another country accompanied by appropriate USCIS documents.
- Any other genuine and reliable document approved by the registrar of motor vehicles.

NOTE: Additional documentation may be required if the documentation provided is questionable.

Secondary Acceptable Documents

(It should contain the Social Security number (SSN) if it is not on the primary document)

- BUREAU OF AMERICAN INDIAN AFFAIRS CARD or AMERICAN INDIAN TREATY CARD - Tribal Identification card is not acceptable.
- CERTIFIED COPY OF A COURT ORDER – A certified copy of a court order with or without the date of birth.
- CREDIT CARD
- DEPARTMENT OF HUMAN SERVICES CARD - May or may not have photo.
- EMPLOYER IDENTIFICATION CARD - With photograph.
- FOREIGN BIRTH CERTIFICATE - Accompanied by an approved translator if the birth certificate is not in English.
- GUN PERMIT - With photograph.
- HEALTH INSURANCE CARD – Current and valid.
- INTERNAL REVENUE SERVICE OR STATE TAX FORM - Issued by the appropriate governmental agency. W-2 forms are not acceptable.
- MARRIAGE CERTIFICATE – Or marriage license.
- MEDICAL RECORDS – From a doctor or hospital.
- MILITARY DEPENDENT IDENTIFICATION - Must be valid with photograph.
- MILITARY DISCHARGE – Separation papers.
- MOTOR VEHICLE TITLE – But no vehicle registration.
- PILOT'S LICENSE
- PUBLIC ASSISTANCE CARD – Issued by a governmental agency.

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Secondary Acceptable Documents (continued)

- SCHOOL RECORD OR TRANSCRIPT - Must be certified copy.
- SOCIAL SECURITY – An official social security card or number identification (numident) printout issued by the social security administration, but not a metal card.
- STUDENT IDENTIFICATION CARD - With photograph issued by a recognized school or university.
- VOTER REGISTRATION CARD
- Any other genuine and reliable document approved by the registrar of motor vehicles.

NOTE: The applicant's full legal name shall consist of the applicant's current first (given) name, middle initial, and last name (surname). If the primary and secondary documents presented do not establish the applicant's full legal name, or the names on the documents are inconsistent, the applicant shall present additional documents to establish the full legal name to the satisfaction of the registrar or deputy registrar. The following documents shall be acceptable for this purpose: a marriage certificate or marriage license; a certified copy of a decree of divorce, dissolution, or annulment of marriage; or a certified copy of a court ordered name change.

Proof of Residency in Ohio

If the primary and secondary documents presented do not establish the applicant's current Ohio resident street address, the applicant shall present additional documents containing the applicant's name and current address within Ohio to establish that address to the satisfaction of the registrar or deputy registrar. A post office box or other mail box address is not acceptable. The following documents shall be acceptable if the applicant's current Ohio residence street address is included in the document:

- Current and valid automobile liability, premises liability, or life insurance policy.
- Checking or savings account statement within the last sixty days.
- Child support check stub from Ohio department of job and family services with the name and address of the applicant.
- Copy of federal or Ohio income tax return filing not more than eighteen months old, with proof of filing.
- Court order of probation, order of parole, or order of mandatory release.
- School records (satisfactory proof of identity, Ohio residency, and relationship of the parent or guardian to the child applicant is required).
- In the case of a dependent child, the bureau of motor vehicles (BMV) may accept a certified statement of residency from the child's parent or guardian, signed in the presence of a BMV official (satisfactory proof of identity, Ohio residency, and relationship of the parent or guardian to the child applicant is required).
- In the case of a married person, the BMV may accept a certified statement of residency from the applicant's spouse, signed in the presence of a BMV official (satisfactory proof of identity, Ohio residency, and marital relationship is required).
- Installment loan contract from a bank or other financial institution.
- Major credit card bill issued within the last sixty days.
- Mortgage account or proof of home ownership.
- Ohio certificate of title.
- Valid Ohio voter registration card.
- Paycheck stub issued within the last six months.
- Professional license issued by an Ohio governmental agency.
- Property tax bill or receipt.
- Ohio resident hunting or fishing license, current or previous year.
- Sales tax or business license.
- Selective service registration acknowledgement card.
- Certification of residency from a nursing home or homeless shelter on a form prescribed by the registrar for that purpose.
- Utility bill (from an electric, telephone, water, sewer, cable, satellite, heating oil, or propane provider) issued within the last sixty days.
- Valid concealed weapons permit.
- Public assistance check stub or food stamp card issued by a governmental agency.
- Any other genuine and reliable document approved by the registrar of motor vehicles.