



APPLICATION FOR REPLACEMENT VEHICLE IDENTIFICATION NUMBER (VIN) TO A MOTOR VEHICLE

INSTRUCTIONS

WHO CAN REQUEST A REPLACEMENT VIN?

A replacement VIN plate may be requested by the vehicle owner when the existing VIN has been damaged, destroyed, or missing.

HOW DO YOU OBTAIN A REPLACEMENT VIN?

(The following steps **MUST** be completed **PRIOR** to submitting the application)

- Salvage Receipt for Inspection** - Obtain a receipt for the inspection at any Deputy Registrar location for a fee of fifty dollars in addition to the deputy registrar fee. This receipt is needed in order to schedule the required inspection with the State Highway Patrol. Deputy Registrar locations are available online at http://bmv.ohio.gov/county_lst.stm.
- Schedule an Inspection** – Locate an inspection station near you and schedule an appointment. You will need the salvage receipt to refer to when scheduling the inspection. Inspection station locations are available online at <http://statepatrol.ohio.gov/index.stm>. Inspection appointments may be scheduled online or by phone. You must be prompt when reporting for the inspection to avoid being rescheduled.
- Required Documents for Inspection** - The following documents **MUST** be presented to the State Highway Patrol at the scheduled inspection:
 1. Purchased salvage inspection receipt
 2. Original valid certificate of title
- Completed Inspection** – The State Highway Patrol will complete a Salvage Inspection Form (HP106) and present it to the customer.

WHAT DOES THE APPLICATION PROCESS CONSIST OF?

- Submit Application** – The following documents are to be mailed to: Bureau of Motor Vehicles, Title Support Section, PO Box 16520, Columbus, Ohio 43216.
 - Application for Replacement Vehicle Identification Number (VIN) to a Motor Vehicle (BMV 3713), available online at http://www.bmv.ohio.gov/bmv_forms.stm
 - Original valid certificate of title
 - Completed salvage inspection form (HP106)

WHAT HAPPENS AFTER THE APPLICATION IS MAILED TO THE BMV?

1. The Bureau of Motor Vehicles (BMV) will submit the application for replacement VIN (BMV 3713), a copy of the certificate of title, and completed salvage inspection form (HP106) to the State Highway Patrol.
2. The Bureau of Motor Vehicles (BMV) will forward the original certificate of title to the Clerk of Courts in the county that was specified on the application for replacement VIN (BMV 3713).

HOW DO I OBTAIN THE REPLACEMENT VIN PLATE?

1. The State Highway Patrol will manufacture the replacement VIN plate.
2. The plate will be sent to the inspection station location.
3. The State Highway Patrol will contact the customer to schedule an appointment for the installation of the replacement VIN plate.

HOW DO I OBTAIN A CERTIFICATE OF TITLE WITH THE REPLACEMENT VIN?

- Completed Inspection** – The State Highway Patrol will complete the salvage inspection form (HP106) instructing the Clerk of Courts to issue a certificate of title.
- Documents to the Clerk of Courts** – The customer will present the completed salvage inspection form (HP106) to the Clerk of Courts in the county that was specified on the application for replacement VIN (BMV 3713).
NOTE: The original certificate of title has already been sent to the clerk.
- Certificate of Title** – The clerk will issue the customer a replacement title with the notation “replacement vehicle identification number plate installed” or “replacement VIN plate installed.”



OHIO DEPARTMENT OF PUBLIC SAFETY
BUREAU OF MOTOR VEHICLES

**APPLICATION FOR REPLACEMENT VEHICLE IDENTIFICATION
NUMBER (VIN) TO A MOTOR VEHICLE**

The original Certificate of Title **MUST** accompany this application.

This application is made by (check one):

State of _____

The owner of the motor vehicle, or

County _____

The owner's insurer (If checked, fill out insurer's information box below)

(Specify County for title replacement)

INSURER'S NAME		TELEPHONE NUMBER () -	
ADDRESS (STREET)	CITY	STATE	ZIP CODE

For the replacement of the vehicle identification number (VIN) plate or vehicle parts derivative identification number plates or stickers determined by a law enforcement officer upon inspection in accordance with Ohio Administrative Code (O.A.C.) 4501:1-11-01, et seq. for the following vehicle

MAKE	MODEL	YEAR	
ORIGINAL VIN	CERTIFICATE OF TITLE NUMBER		
OWNERS NAME		DAYTIME PHONE NUMBER () -	
ADDRESS (STREET)	CITY	STATE	ZIP CODE

The VIN plate or parts were (check one):

Removed Defaced Covered Altered Destroyed

by (check one):

Another person without the consent of the owner.
 Accident or other casualty not due to the owner's purpose to conceal or destroy the identity of the vehicle or vehicle part.
 Ordinary wear and tear.

APPLICANT SIGNATURE X	DATE
---------------------------------	------

NOTARY

Subscribed and sworn to before me this _____ day of _____, _____ in the
county of _____ State of Ohio.

(SEAL)

My commission expires _____ **X** _____
SIGNATURE

Mail to: Ohio Bureau of Motor Vehicles, Attn: Title Support Section, P.O. Box 16520, Columbus, Ohio 43216-6520