

## GUIDE TO VEHICLE EXPORTING



Ohio Revised Code 4505.21 requires **ANY** vehicle owner (**which includes motor vehicle dealers**) who is exporting a motor vehicle to comply with the vehicle exporting procedure.

The Ohio Bureau of Motor Vehicles and The Ohio State Highway Patrol in partnership with several Federal Agencies are committed to the reduction of auto theft and fraud by means of illegal vehicle exporting.

Failure to notify the BMV of the export of a motor vehicle can carry penalties up to 1 year imprisonment and fines up to \$2,500.

**FOR MORE INFORMATION  
PLEASE CONTACT:**

**OHIO BMV  
(614) 752-7671  
[www.bmv.ohio.gov](http://www.bmv.ohio.gov)**

*Required forms are available for download.*

## GUIDE TO VEHICLE EXPORTING

1. Ensure the title is properly in the name of the motor vehicle owner, and the assignment is to the purchaser.
2. Make copies of the certificate of title for YOUR records.
3. Submit the vehicle title along with a completed **EXPORT APPLICATION FOR A MOTOR VEHICLE** (Form BMV 3717)

OHIO DEPARTMENT OF PUBLIC SAFETY  
BUREAU OF MOTOR VEHICLES  
EXPORT APPLICATION FOR A MOTOR VEHICLE

PLEASE TYPE OR PRINT

FORM NO. 3717 (2017)

OWNER SECTION

ISSUED TO: (Name of the owner of the vehicle) \_\_\_\_\_

ISSUED TO: (City) \_\_\_\_\_ (State) \_\_\_\_\_ (SP CODE) \_\_\_\_\_

ISSUED TO: (County) \_\_\_\_\_ (Postcode) \_\_\_\_\_

REQUIRED PARTIES

ISSUED TO: \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (SP CODE) \_\_\_\_\_

ISSUED TO: (County) \_\_\_\_\_ (Postcode) \_\_\_\_\_

ISSUED TO: \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (SP CODE) \_\_\_\_\_

ISSUED TO: (County) \_\_\_\_\_ (Postcode) \_\_\_\_\_

VEHICLE INFORMATION

ISSUED TO: \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (SP CODE) \_\_\_\_\_

ISSUED TO: (County) \_\_\_\_\_ (Postcode) \_\_\_\_\_

ISSUED TO: \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (SP CODE) \_\_\_\_\_

ISSUED TO: (County) \_\_\_\_\_ (Postcode) \_\_\_\_\_

RECEIPT TO BE DELIVERED TO

ISSUED TO: \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (SP CODE) \_\_\_\_\_

ISSUED TO: (County) \_\_\_\_\_ (Postcode) \_\_\_\_\_

ISSUED TO: \_\_\_\_\_ (City) \_\_\_\_\_ (State) \_\_\_\_\_ (SP CODE) \_\_\_\_\_

ISSUED TO: (County) \_\_\_\_\_ (Postcode) \_\_\_\_\_

MAIL TITLE AND THIS APPLICATION TO:  
OHIO BUREAU OF MOTOR VEHICLES  
TITLING SUPPORT & DEALER LICENSING SECTION  
P.O. BOX 16520  
COLUMBUS, OH 43216-6520

BMV 3717 (2017)

### SUBMIT TITLE AND FORM TO:

OHIO BUREAU OF MOTOR VEHICLES  
TITLING SUPPORT & DEALER LICENSING SECTION  
P.O. BOX 16520  
COLUMBUS, OH 43216-6520

4. BMV Titling Support will inactivate and retain the title submitted as evidence. **You will be supplied with two documents which show ownership for proof of export:**
  - \*Certified receipt of title surrender
  - \*Certified copy of surrendered title (2 copies)

