



OHIO DEPARTMENT OF PUBLIC SAFETY  
BUREAU OF MOTOR VEHICLES

### MOTOR VEHICLE DEALER PLATE APPEAL REQUEST

Pursuant to section 4503.27 of the Ohio Revised Code (R.C.), a reasonable number of certified copies of the registration certificate may be obtained by a licensed motor vehicle dealer. Upon the biennial renewal of a dealer's license, an automatic audit is conducted of the total annual sales. If the number of total annual sales has decreased to a lower category, the dealer's number of plates will be automatically reduced accordingly.

I, as sole proprietor, officer of a corporation, trustee of a business trust, or in the case of a partnership or limited liability company, partner or member, or any such entity as defined in division (A) of section 4517.01 of the R.C., request to appeal the reduction of our dealer plates.

#### DEALERSHIP INFORMATION

BUSINESS NAME ON DEALER PERMIT		DEALER PERMIT #	
BUSINESS STREET ADDRESS		P.O. BOX #	SUITE #
CITY		STATE	ZIP CODE
COUNTY	BUSINESS TELEPHONE #	ALTERNATIVE TELEPHONE #	
BUSINESS E-MAIL ADDRESS		CONTACT PERSON NAME / POSITION	
NUMBER OF LICENSED SALESPERSONS	NUMBER OF TRANSPORT DRIVERS	NUMBER OF PLATES REQUESTED	
NUMBER OF RETAIL SALES	NUMBER OF OUT OF STATE SALES	NUMBER OF WHOLESALSALES	

**Documentation must be attached confirming the sales.**

**APPEAL INFORMATION** - Fully explain who uses the plates and how the plates are used.

<hr/> <hr/> <hr/>
-------------------

BMV USE ONLY
--------------

Dealers plates are not to be used on trailers under 4,000 pounds. If a dealership also sells trailers under 4,000 pounds, please refer to the Dealer Licensing Website for information on how to obtain Utility Trailer Plates.

I, the undersigned, certify that the motor vehicles owned by the business are insured and will not be operated without financial responsibility coverage and will not be used as commercial vehicles unless so registered.

**The number of plates are based on the previous year's sales.**

Annual sales	Max. plates
1 - 10	2 plates
11 - 25	3 plates
26 - 49	4 plates
50 - 99	5 plates
100 - 250	10 plates
250+	unlimited

I understand that any person who uses dealer plates in a manner that is contrary to R.C. section 4503.31 is guilty of a misdemeanor of the third degree, and the plates may be confiscated by the Registrar of Motor Vehicles.

SIGNATURE <b>X</b>	DATE
-----------------------	------

**RETURN THE COMPLETED REQUEST AND ATTACHMENTS BY FAX OR E-MAIL**

**Fax Number: (614) 752-7220**

**E-Mail Address: [DealersSupport@dps.ohio.gov](mailto:DealersSupport@dps.ohio.gov)**