

- Bureau of Motor Vehicles
- Emergency Management Agency
- **Emergency Medical Services**



- Office of Criminal Justice Services
- Ohio Homeland Security
- Ohio Investigative Unit
- Ohio State Highway Patrol

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## MEMORANDUM

**TO:** All Licensed Services

**FROM:** Medical Transportation Section

**SUBJECT:** Obtaining License Plates from Bureau of Motor Vehicles

**EFFECTIVE:** July 2015

After successfully completing a vehicle inspection at a currently licensed service, the inspector will provide you with a card that contains your new vehicle permit and information to obtain new license plates or renew existing license plates.

Remove the decal from the card and place decal on the right rear window. See back of card for instructions.

**NOTE:** New services will not receive their cards or vehicle permits from the inspector. The card with decal will be mailed.

To obtain license plates, present the card to the local BMV office or follow BMV mailing instructions and include card for each vehicle in order to obtain your license plates. The BMV office will retain the card for their records.

**Services must retain the card for each vehicle until needed in order to obtain their license plates. Services may be charged a fee for lost or duplicate cards and decals.**

Please contact the Division of EMS Medical Transportation Section if you have any questions.

### **Mission Statement**

*"to save lives, reduce injuries and economic loss, to administer Ohio's motor vehicle laws and to preserve the safety and well being of all citizens with the most cost-effective and service-oriented methods available."*