



OHIO DEPARTMENT OF PUBLIC SAFETY  
BUREAU OF MOTOR VEHICLES

### CUSTOMER REQUEST TO CANCEL VEHICLE REGISTRATION

**Notice:** If you have been randomly selected for verification of financial responsibility, this affidavit will not satisfy your requirements. For questions regarding a Random Selection please call the Bureau of Motor Vehicles at 614-752-7700.

**REGISTRATION INFORMATION (REQUIRED INFORMATION)  
WITHOUT COMPLETE AND CORRECT INFORMATION YOUR REQUEST WILL BE RETURNED**

OHIO LICENSE PLATE	EXPIRATION DATE
VIN	
PURCHASE DATE	

**OWNER INFORMATION**

OWNER FIRST NAME	MI	LAST NAME		
OWNER CURRENT MAILING ADDRESS		CITY	STATE	ZIP CODE
TELEPHONE #		BUSINESS NAME (IF APPLICABLE)		
JOINT OWNER OR LESSOR NAME				
LESSOR'S ADDRESS IF VEHICLE LEASED		CITY	STATE	ZIP CODE

I certify that all of the information contained in this form is true to the best of my knowledge. I also understand that this registration may not be re-instated at any time and that no refunds may be received from this registration.

PRINTED NAME	SIGNATURE	DATE
	<b>X</b>	

**Notary:**

Sworn to and subscribed in my presence this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_ in \_\_\_\_\_ County,  
State of \_\_\_\_\_.

(Notary Seal)

Signature of Notary Public **X** \_\_\_\_\_ My commission expires \_\_\_\_\_

<p><b>MAIL TO:</b></p> <p>OHIO BUREAU OF MOTOR VEHICLES VEHICLE INFORMATION SERVICES P.O. BOX 16521 COLUMBUS, OH 43216-6521</p> <p>DIRECT INQUIRIES TO: 1-614-752-7800 or 1-800-589-8247</p>	<p><b>IMPORTANT INSTRUCTIONS:</b></p> <ol style="list-style-type: none"> <li>1. Application must be fully completed, signed, and notarized (even if not residing in the State of Ohio).</li> <li>2. Only persons named as owner/co-owner can request a plate to be cancelled, or submit Power of Attorney.</li> <li>3. <b>In the case of Owner Death: Please provide copy of death certificate, and Probate Court documentation.</b></li> <li>4. Submit original application. Faxes or copies are not accepted.</li> <li>5. Make copies for your files, as documents or plates will not be returned.</li> <li>6. If there is a block on the vehicle registration, the request to cancel will not be processed.</li> <li>7. Confirmation of request will be mailed to the address on the vehicle registration. Please call 1-800-589-8247 to make an address correction.</li> </ol>
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