

OHIO DEPARTMENT OF PUBLIC SAFETY BUREAU OF MOTOR VEHICLES

MOTOR VEHICLE SALVAGE DEALER, SALVAGE MOTOR VEHICLE AUCTION, SALVAGE MOTOR VEHICLE POOL APPLICATION

BMV USE	ONLY:									
	Are y	ou or your spo	use a veteran or m	ember	of the ar	rmed f	orces or	a surviving spous	e of a veteran	or member
│ │	of the	e armed forces	? (NOTE: a comple ant for an expedited	eted ap	plication	with t	he requi	red documentation		
		es", please pro	ovide a copy of you other official military	or you	r spouse	s DD	214, an o	official military ID f	for verification	, separation
INITIAL	Note: The issuance of a Motor Vehicle Salvage Dealer's License, Salvage Motor Vehicle Auction or Salvage Motor Vehicle Pool does not supersede local zoning. The State of Ohio (BMV) Dealer Licensing Section is the regulator of motor vehicle dealers, but does not pre-empt the enforcement by local authorities of zoning, health, safety codes, or laws. It is recommended that each applicant check zoning regulations applicable to the proposed facility with their local authority prior to making application.					otor vehicle is				
INITIAL	I affirm that I had under the Imm	ave completed igration Reform	the I-9 Employmen and Control Act of	t Eligib 1986,	ility Veri 8 USC 1	ficatio	n form th (with the	nat is required to be exception of sole	e on file with te proprietors).	he employer
INDICATE	SALVAGE LI	CENSE TYP	E (check ONLY c	one)						
	Vehicle Salv license that dea		License motor vehicle parts.		For sa	lvage i	icense t	or Vehicle Aucti hat engages in the es to authorized p	e business of a	auctioning
■ Motorcycle / Motor Scooter / APV Salvage Dealers For salvage license that deals exclusively in motorcycles / motor scooters / APV's parts. (NOTE: If any motor vehicle parts will be sold, you must apply for a Salvage Motor Vehicle Dealers License and meet the requirements.) *Salvage Motor Vehicle Pool For salvage license that engages in the business of s displaying, and offering for sale, salvage motor vehicl authorized purchasers.										
SALVAGE	DEALER SA	LVAGE AUC	CTION, OR SALV	AGE F	POOL II	NFOR	MATIC)N		
EXACT BUS	NESS NAME			<u>,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,</u>				SS PHONE #	ALTERNATE	PHONE #
REGISTERED DBA OR TRADE NAME						FAX#		COUNTY		
BUSINESS STREET ADDRESS				E-MAIL ADDRESS						
CITY					STATE ZIP CODE					
CITY					017(12		211 0002			
FEDERAL TAX ID OR EIN # VENDOR'S #										
REGISTERED DBA OR TRADE NAME										
HOURS O	F OPERATIOI	N								
	OPEN	CLOSE		OI	PEN	CL	OSE_		OPEN	CLOSE
SUNDAY			WEDNESDAY					SATURDAY		
MONDAY			THURSDAY							
TUESDAY			FRIDAY							

BUSINESS ENTITY INFORI	MATION (Mark one and	d complete ownership information)			
☐ Sole Proprietor ☐	Corporation (President,	Vice President, Treasurer, Secretary)	Limited Liability (Members)		
Partnership (Partners)	Business Trust (<i>Trustee</i>	Other Registered Entity*		-	
• •	•	ity that has been filed with the Sec	cretary of State. You may be require	∍d	
to show the registered owne NOTE:	ership structure.				
If a Member of a LLC	is a corporation first list s and social security num	t the corporation's name, federal tax II ber of the applicant.	O number, address and then list the		
	nership is a corporation dress and social security r		al tax ID number, address and then list		
	ness trust is a corporation		deral tax ID number, address and then	list	
owners of any "oth must request the res in order for them to b	er registered entity" of sults be sent electronicate forwarded to the BM	ownership style MUST be electro	0% or more, trustees or principal inically fingerprinted and applicants icensing" at the web check location a complete list of electronic		
form, and fingerprint		th the application for license. Call	ubmit a fingerprint card, exemption the Dealer Licensing Section at		
license shall be denie	ed for reasons listed in	aler, salvage motor vehicle auction the Ohio Revised Code (R.C.) 473 or disqualifying offense as defined in	38.07 which include:		
 Conviction of vehicles. 	ANY misdemeanor or fel	ony (regardless of the conviction date)) related to dealing in salvage motor		
• •		aler, salvage motor vehicle auction	or salvage motor vehicle pool		
Conviction of		the R.C. 4738.07 which include: e of moral turpitude or a disqualifying	offense less than three years prior to		
 application. Conviction of a misdemeanor that is <u>not</u> a crime of moral turpitude or a disqualifying offense less than one year prior to 					
application.					
OWNERSHIP INFORMATIO	ON				
FAILURE TO COMPLETE ANY APPLICANT NAME OR CORPORA		THE PROCESSING OF THIS APPLIC	CATION TITLE		
HOME OR CORPORATION ADDR	FSS		SSN / FEIN		
CITY, STATE, ZIP	Т	ELEPHONE #	OWNERSHIP % (if membe	r)	
ELECTRONIC FINGERPRINTS COMPLETED? YES NO NOT APPLICABLE DATE COMPLETED					
APPLICANT NAME (first, middle, la	ast suffix)		TITLE		
HOME ADDRESS			SSN		
CITY, STATE, ZIP	T	ELEPHONE #	OWNERSHIP % (if membe	r)	
ELECTRONIC FINGERPRINTS CO	OMPLETED? YES	☐ NO ☐ NOT APPLICABLE	DATE COMPLETED		

APPLICANT	NAME (first, middle, last, suffix)		TITLE		
HOME ADDR	ESS		SSN		
CITY, STATE	ZIP	TELEPHONE #	OWNERSHIP % (if member)		
ELECTRONI	FINGERPRINTS COMPLETED? YE	S NO NOT APPLICABLE	DATE COMPLETED		
APPLICANT	NAME (first, middle, last, suffix)		TITLE		
HOME ADDR	ESS		SSN		
CITY, STATE	, ZIP	TELEPHONE #	OWNERSHIP % (if member)		
ELECTRONI	FINGERPRINTS COMPLETED? YE	S NO NOT APPLICABLE	DATE COMPLETED		
Any additi	onal persons please list on a separa	ate sheet of paper and attach to this	application.		
		is understood that a physical inspection a 180 day provisional permit may be is			
INITIAL		, , , , , , , , , , , , , , , , , , , ,			
		e provisional permit, a notice will be sent to be end of the 180 day provisional period, and			
INITIAL		of the listed requirements, the permit will be ne investigator, but shall be followed-up in v			
INITIAL		ction, it may simply continue in business as rill receive a permit and new registration car			
	ch of the following questions truth sted in the ownership section.	ully to the best of your knowledge a	nd as a representative of all		
☐ YES [NO 1. Does the business listed on the	nis application have a net worth of at least t	wenty thousand (\$20,000) dollars?		
	No dealer shall be issued a motor vehicle salvage dealer's license, salvage motor vehicle auction or salvage motor vehicle pool license or permitted to operate under a license unless there is a net worth (Net Worth = Assets minus Liabilities) in the sum of \$20,000, and must be verifiable upon request of the Registrar.				
	Net worth must be maintained du	ring the entire period for which the license is held	d.		
YES NO 2. Are you or any person listed in the ownership information section on this application, listed under another motor vehicle business entity?					
YES NO 3. Have you or any person listed in the ownership information section on this application, previously applied for a motor vehicle dealer's license, leasing license, distributor's license, auction owner's license, motor vehicle salvage dealership, motor vehicle salvage auction, motor vehicle salvage pool, construction equipment auction license or salesperson's license? (If yes please list below; submit any additional information on a separate sheet of paper.)					
BUSINESS N	AME APPLIED IN DATE	TYPE OF LICENSE	PERMIT # - IF ISSUED		
☐ YES		d in the ownership information section on th ge motor vehicle auction or salvage motor v			
☐ YES		d in the ownership information section on the equalifying offense as defined in R.C. 4776.			
☐ YES [d in the ownership information section on the itude or disqualifying offense less than thre			

YES	□ NO	7. Have you or any person listed in the ownership information section on this application, ever been convicted of a misdemeanor that is <u>not</u> of moral turpitude or disqualifying offense less than one (1) year prior to application?
YES	□ NO	8. Have you or any person listed in the ownership information section on this application, ever been convicted of any offense (felony or misdemeanor) that was related to the selling or dealing in salvage motor vehicles?
	If answere	"d "yes" to questions #5, #6, #7 or # 8 above, please provide the following certified documents and information: (1) The court's journal entry showing the final disposition of the judgment. (2) A true bill indictment or indictment summary. (3) The charge you were convicted of. (4) A short summary explaining the charge you were convicted of.
YES	□ NO	9. Have you or any person listed in the ownership information section on this application, ever had a civil judgment rendered against you that resulted from a transaction of business as a motor vehicle salvage dealer, salvage motor vehicle auction or salvage motor vehicle pool and remains unsatisfied?
	If answere	d "yes" to question #9 above, please provide the following certified documents and information:
		(1) The court's journal entry showing the final disposition of the judgment.
		(2) The court of jurisdiction that decided the civil judgment.
		(3) That court's case number.
		(4) The date the civil judgment was issued.
YES	□ NO	10. Are you or do you intend on sharing the proposed business location with another licensed motor vehicle salvage dealer? * If "yes", give the business name
		*A Certificate of Compliance form (BMV 4347) must be submitted with this application.
YES	□ NO	11. To your knowledge, was the proposed business location previously occupied by another licensed motor vehicle salvage dealer, salvage motor vehicle auction or salvage motor vehicle pool? If "yes", give the business name, if available

PHYSICAL REQUIREMENTS

Below are listed the physical requirements for application. Affirm that each requirement meets exactly as intended at the time of application and shall remain in compliance the entire time the license is held.

INITIAL	Motor Vehicle Salvage Dealer License (<u>primarily</u> motor vehicle parts): A minimum area of a contiguous fifty thousand (50,000) square feet.
INITIAL	Motorcycle / Motor Scooter / APV Dealer License (<u>exclusive</u> to motorcycle / motor scooter / APV parts): A minimum area of a contiguous five thousand (5,000) square feet.
INITIAL	Area must be shielded by a fence meeting the following requirements, except in very limited instances and not in violation of the relevant provisions of sections R.C. 4737.07 and 4737.09:
	Fencing shall be a minimum height of six feet and a maximum of ten feet.
	 Fencing shall shield the salvage place of business from ordinary view. All inventory of the business shall be stored behind the fence or enclosure to promote and preserve a positive visual impact of the salvage yard's business on the surrounding neighborhood.
	(A living hedge of equal or greater height and sufficient density <u>year round</u> to prevent view of the salvage place of business may be substituted for the fence.)
INITIAL	An office in which business will be transacted, in a building not less than two hundred twenty-five (225) square feet, consisting of the following:
	A clearly identifiable area devoted to sales transactions.
INITIAL	The business hours must be maintained and legibly posted in a conspicuous place near the entrance of the office.
INITIAL	Each motor vehicle salvage dealer, salvage motor vehicle auction, or salvage motor vehicle pool licenses shall be posted in a conspicuous place in each place of business establishment.

INITIAL	A permanent, properly maintained, and prominently displayed sign showing the exact name of the business as it appears on the application and, any registered trade names in letters, in letters that shall be no less than six (6") inches high.
INITIAL	No salvage motor vehicle dealer may operate at the same location as any salvage motor vehicle auction or salvage motor vehicle pool is operated.
INITIAL	Required at the time of application, the applicant must provide clear photographs via mail or e-mail (JPG format) of the location showing;
	(1) the salvage business location for which the license is being sought, to include
	(a) area behind shielding that is designated for inventory storage
	(b) area in front of the shielding
	(2) the sign with the business name, including any registered trade names.
	(3) inside of the office showing designated parts counter
	(4) outside of the office area

PHOTOS MAY BE SUBMITTED BY MAIL WITH THE APPLICATION OR BY E-MAIL (JPG format) TO dealerphotos@dps.ohio.gov

Please <u>DO NOT</u> submit an application until you meet the MOTOR VEHICLE SALVAGE DEALER, SALVAGE MOTOR VEHICLE AUCTION, SALVAGE MOTOR VEHICLE POOL or MOTORCYCLE / MOTOR SCOOTER / APV SALVAGE DEALER PHYSICAL REQUIREMENTS that have been listed above.

Fees are non-refundable.

Make check payable to "Ohio Treasurer of State." Fees are as follows: (DO NOT SEND CASH) Fees are Non-refundable.

FEES FOR THE FOLLOWING LICENSES

Permit	\$ 100.00
Master Plate (Optional)	\$ 50.25
Postage	\$ 4.50
SUBTOTAL FEE	\$ 154.75
*Additional Plate(s) (Optional) \$10.25 x	\$
GRAND TOTAL FEE	\$
	Master Plate (Optional) Postage SUBTOTAL FEE *Additional Plate(s) (Optional) \$10.25 x

INITIAL	A reasonable number of additional plates may be requested to support the motor vehicle salvage license. Plates may not be used contrary to uses as specified in the R.C. 4503.31. I understand that plates used for any other purpose may be
	reduced or may be subject to confiscation. (Motor Vehicle Salvage Dealer, Salvage Pool, Salvage Auction ONLY)

Make check payable to "Ohio Treasurer of State." Fees are as follows: (DO NOT SEND CASH) Fees are Non-refundable.

FEE FOR THE FOLLOWING LICENSE

Motorcycle / Motor Scooter / APV Salvage Dealer	Permit	\$100.00
Motorcycle / Motor Scooter / APV Salvage Dealer	GRAND TOTAL FEE	\$

I understand that the registrar of motor vehicles must be notified if any change of status of the licensed location, including but not limited to, personnel of ownership, relocation of the place of business, posted business hours, and business telephone number.

I affirm that the motor vehicles owned by this business will be insured or have other financial responsibility coverage, will not be operated without financial responsibility coverage and will not be used as commercial vehicles unless so registered.

I also affirm that all statements in the foregoing application and in any attached sheets are true and correct and that I, as owner, as a partner, president, member, trustee, or principal owner have the authority to sign this application and to make the statements contained herein and have initialed as required.

PRINTED OR TYPED NAME OF SIGNER	TITLE
SIGNATURE (OWNER, PARTNER, PRESIDENT, MEMBER, TRUSTEE, OR PRINCIPAL OWNER)	DATE OF APPLICATION
X	
NOTARY	
Subscribed and sworn to before me this day of,	in the
county of State of Ohio.	
(SEAL)	
My commission expiresX	
iny continussion expires X	SIGNATURE

RETURN THE COMPLETED APPLICATION, PHOTOS, OTHER SUPPORTING DOCUMENTS, AND FEES TO:

Ohio Bureau of Motor Vehicles Attention: Dealer Licensing Section P.O. Box 16521 Columbus, Ohio 43216-6521

For additional information and laws visit our Web site at www.ohioautodealers.com.